



BID ADVERTISEMENT – TENDER BULLETIN FOR 80/20 PREFERENCE POINT SCORING SYSTEM

CATEGORY: PROFESSIONAL CONSULTANTS

Description:	Required at: (Town Name)	Bid No:	Closing:	Bids obtainable from:	Post or deliver bids to:
<p>SERVICE DESCRIPTION: THE DEPARTMENT OF ECONOMIC, SMALL BUSINESS DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS IS HEREBY INVITING PROPOSALS/QUOTATIONS FROM PROFESSIONAL SERVICE PROVIDERS FOR PROGRAMME MANAGEMENT OF STRATEGIC ECONOMIC SECTOR VALUE CHAINS TRANSFORMATION AND INDUSTRIALIASATION</p> <p>The primary objective of the management programme is to provide an integrated approach in supporting relevant value chains and SMMEs operating within them. Ensuring that they align with the “new norms” and become sustainable in the long-run.</p> <p>SCOPE OF THE MANAGEMENT PROGRAMME</p> <ol style="list-style-type: none"> 1. Design and implement value chain matrix for various strategic sectors. <ol style="list-style-type: none"> a) Ensure participation and buy-in of relevant stakeholders. 2. Identify and administer participation of Economic role players and investors. <ol style="list-style-type: none"> a) Identify the key role players /stakeholders or companies to play a role within the identified opportunity or project. b) Identify the different economic sector drivers within the economy. 3. Manage and facilitate market access in each strategic sector. <ol style="list-style-type: none"> a) Conduct market analysis and identify appropriate markets for the Free State, a guided by other stakeholders such as the DTI. b) Integration of Economic Sector value chains with public sector procurement processes for enterprise development. 	Free State Province	RFP: 03/2020/21	2020.08.25 @ 11h00	Etender-portal www.etenders.gov.za	Tender Box C 113 St. Andrews Bloemfontein



- c) Identify markets within the value chains and encourage the buy local campaign.
 - d) Facilitate linkages between small enterprises with big enterprises for markets.
4. Project packaging of strategic projects in economic sectors.
- a) Identification and packaging of opportunities in identified value chains
 - b) Outline of economic significance of identified projects in different sectors
 - c) Support identified enterprises with bankable project packaging.
5. Facilitate strategic partnerships and project financing and investment for value chain economic strategic projects and activities.
6. Secure funding for the identified value-chain sub-sectors. This should also include enterprises with the requisite potential and capacity.
7. Service Provider must develop Enterprise Support strategies for both public and private sectors
- a) BBBEE should form the backbone of proposed initiatives.
8. The service provider must develop a sub-proposal that includes schedules for key deliverables.
- FAILURE TO COMPLY WITH THE REQUIREMENTS WILL DISQUALIFY THE PROPOSALS**

EVALUATION PROCESS

9.1 The evaluation process comprises the following stages:

Stage 1	Stage 2	Stage 3
Administration and Mandatory bid requirements	Functionality	Price and B-BBEE
Compliance with administration and mandatory bid requirements	Bids will be evaluated in terms of functionality	Bids evaluated in terms of the 80/20 preference system



Failure to comply with Stage 1 will invalidate the bid.

9.2 Stage 1: Mandatory Requirements

During this phase Bidders' response will be evaluated based on the mandatory requirements indicated hereunder. This phase is not scored and Bidders who do not submit acceptable tenders by failing to comply with all the mandatory criteria and conditions will be disqualified.

9.2.1 Registration on Central Supplier Database (CSD)

The Bidders must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your bid. Refer to <https://secure.csd.gov.za/> to register your company. Ensure that all documentation on the database are updated and valid.

Are you a registered supplier on the Government's Central Supplier Database (CSD)? (Yes/No)

Complete your registered CSD vendor number on the checklist.

Provide a copy of the CSD Registration "Summary Report".

9.2.2 Valid and Original Tax Clearance Certificate

Bidders must ensure that their tax information on Central Supplier Database (CSD) is in good standing and submit an original valid Tax Clearance Certificate.

9.2.3 Responsive Bids

Bidders must ensure their bids are responsive by completing and signing, where applicable, all relevant bid documents. Non-compliance with this condition will invalidate the bid for such services offered.



9.3 Stage 2: Functional evaluation:

Evaluation of technical proposals according to the criteria outlined in the table below. Only the proposals that score 80% and above will be considered during the second phase of evaluation.

EVALUATION CRITERIA	Score
COMPANY EXPERIENCE IN THE INDUSTRY Number of related/similar projects undertaken by the company: <ul style="list-style-type: none">• 10 or more projects = 20 points• 5-9 projects = 15 points• 1-4 projects = 5 points• 0 projects = 0 points (A list of completed projects and signed reference letters/or completion certificates with contacts must be attached to earn points)	20
PROJECT LEADER'S QUALIFICATION The score for the Project leader's qualification will be allocated as follows: <ul style="list-style-type: none">• NQF level 9 - 10 in economics or related fields plus 10 years' experience in economic research and related fields = 20• NQF level 9 - 10 in economics or related fields = 10• NQF level 8 in economics or related fields = 5 points• NQF level 7 in economics or related fields = 0 points (Comprehensive CV, proof of qualification/s must be attached to earn points)	20



<p>PROJECT TEAM QUALIFICATIONS</p> <p>At least two members of the team should demonstrate their highest qualifications, excluding project leader:</p> <p>NQF levels 8 -10 in economics or related fields plus 5 years' experience in economic research and related fields = 10 points</p> <p>NQF levels 8 -10 in economics or related fields = 5</p> <p>NQF level 7 and below in economics or related fields = 0 points</p> <p>(Comprehensive CV, proof of qualification/s must be attached to earn points)</p>	<p>10</p>					
<p>RESEARCH METHODOLOGY</p> <p>Proposed methodology must demonstrate an understanding of the nature and scope of research.</p> <ul style="list-style-type: none"> • Best – 20 points (Comprehensive understanding of scope by clearly highlighting all key areas of delivery and outlining the approach/methodology to be followed for each deliverable in the proposal). • Average – 10 points (Demonstrates basic understanding of scope by highlighting only some of the key areas of delivery and methodology to be followed is general) • Poor – 0 points (Unclear/ incoherent) 	<p>20</p>					
<p>PROJECT PLAN (10 points)</p> <p>Work break down structure = 4</p> <p>Phases of the project = 2</p> <p>Cost break down of project = 4</p>	<p>20</p>					



<p>CAPACITY BUILDING/ SKILLS TRANSFER e.g. DATA ANALYSIS: (10 points)</p> <ul style="list-style-type: none"> • Capacitate more than 10 DesteA officials: 10 points • Capacitate 4 - 10 DesteA officials: 6 points • Capacitate 1-3 DesteA officials = 4 points <p>(A written capacity building/skills transfer plan must be attached to earn points)</p>					
<p>COMMITMENT TO TRANSFORMATION</p> <ul style="list-style-type: none"> • Inclusion of South African women and youth in the project team = 10 • Inclusion of South African women in the project team = 5 • Inclusion of South African youth in the project team = 5 • Not included South African women or youth in the project team = 0 <p>(Proposed Project Team tree must be attached to earn points)</p>	<p>10</p>				
<p>TOTAL</p>	<p>100</p>				
<p>*MINIMUM POINTS TO QUALIFY FOR STAGE 2</p>	<p>80</p>				

9.4 Stage 3: Preference point system

Price and B-BBEE status level

In terms of Preferential Procurement Regulations 2017 pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the Department on the 80/20-preference point system in terms of which points are awarded to Bidders on the basis of:



- The bid price (maximum 80 points)
- Broad-Based Black Economic Empowerment (B-BBEE) status level of contributor (maximum 20 points)

The following formula will be used to calculate the points for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{min} = Comparative price of lowest acceptable bid

A maximum of 20 points may be allocated to a Bidder for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Bidders are required to complete the preference claim form (SBD 6.1), and submit their original and valid B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim



the B-BBEE status level point.

The points scored by a Bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.

All bidders must ensure that the B-BBEE Status Level Verification Certificates submitted are issued by the following agencies:

Bidders other than EMEs

(i) Verification agencies accredited by SANAS; or

Bidders who qualify as EMEs

(i) Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths

A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a **consolidated B-BBEE Status Level Verification Certificate for every separate tender.**

The Department may, before adjudicate bids or at any time, require a Bidder to substantiate claims it has made with regard to preference.

The points scored will be round off to the nearest 2 decimals.

In the event that two or more bids have scored equal total points, the award will be to the Bidder who score the highest number of preference points for B-BBEE.

However, when functionality is part of the evaluation process and two or more Bidders have scored equal points including equal preference points for B-BBEE, the award will be to the Bidder who score the highest for functionality.

Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

A contract may, on reasonable and justifiable grounds be awarded to a bid that did not score the highest number of points.

The award of bid may be to more than one service provider.

10. OFFICIALS PROHIBITED FROM SUBMITTING BIDS

In accordance with Treasury Instruction Note 17 of 2012, an employee of the Free State Provincial Government or a provincial public entity may not have business interest in any entity conducting business with the Provincial Government.



destea

department of
economic, small business development,
tourism and environmental affairs
FREE STATE PROVINCE

According to the Public Service Regulations, 2016, an employee may not do business with any organ of state.

The Provincial Government may not award any tender or enter into any contract with an employee in the employment of the State.

All bids received contrary to Treasury Instruction Note 17 of 2012 and the Public Service Regulations, 2016 (Regulation 13) shall be disqualified.

11. BRIEFING SESSION

A non-compulsory virtual briefing session will be held through Microsoft Teams application on 30th of July 2020 at 11:00 am. Login details will be communicated to interested parties. Failure to attend will not lead to disqualification.

NOTE: Bid documents are accessible on etender portal (www.etenders.treasury.gov.za)

Contact for Bid information:
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General Enquiries:
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